

# **BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS**

## **Meeting Minutes January 11, 2024**

### **OATH OF OFFICE**

Prior to the opening of the regular board meeting, Bruce Alward was sworn in by Chief Moravec as Bainbridge Island Fire Commissioner Position #2. In addition, Commissioner Andrea Chymiy was sworn in as Bainbridge Island Fire Commissioner Position #3 by Chief Moravec at 11:00 AM, January 8, 2024.

Acting Chair Fritz von Ibsch called the Board of Commissioners meeting to order at 4:33 PM. Present were Commissioners Bruce Alward and Scott Isenman (remote); Fire Chief Jared Moravec; Deputy Chief Jeremy Mendola and Finance Manager Ed Kaufman. Commissioners Tim Carey and Andrea Chymiy were excused.

### **AGENDA ADDITIONS & DELETIONS**

None

### **PUBLIC COMMENT**

None

### **FIRE CHIEF'S REPORT**

- Recruit Academy Graduation: DC Mendola briefed the Board on the recent Recruit Academy graduation that included four BIFD members: Daniel Hilmisson, Finn Mander, Lucas Mitchell, and James Mullaney. All four members performed very well at the Academy and are now assigned as probationary shift firefighter/EMTs. DC Mendola also acknowledged the assistance of Lieutenant Darrick Baker, who was temporarily assigned full-time to the Academy.
- New Recruit FF/EMT Hires: DC Mendola also introduced four new recruit firefighters, Connor Bass, Riley Earl, Tiffany Fergus, and Kiel Reijnen, who will be attending the Recruit Academy this spring. FF/EMT Josh Pippinger will be temporarily assigned full-time to the Academy for this class.
- COBI Solar Project Application: Chief Moravec briefed the Board on a solar project that COBI is initiating to fulfill its carbon offset requirements as a result of the acquisition of the new Justice Center building. Chief Moravec indicated that BIFD intends to apply to be a partner in this solar project. If chosen, final review and acceptance by the Board will be required.

### **GOOD OF THE ORDER**

Chief Moravec noted Legislative Day is approaching on January 23<sup>rd</sup>. Commissioner Alward will attend with the Chief.

Chief Moravec noted the swearing in of Commissioner Chymiy on January 8<sup>th</sup>.

## CONSENT AGENDA

(Voucher numbers 35506 through 35573 totaling \$621,092.15, electronic payments for 12/28/2023 through 12/29/2023 totaling \$713,616.43, December payroll totaling \$750,915.02, Meeting Minutes 12/14/23). Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner Alward seconded the motion and the motion passed unanimously.

## BUSINESS AGENDA

### 1. Report on Administrative Staffing

Chief Moravec requested approval of the Report on Administrative Staffing. The final report includes comments from the Board during the December 14, 2023 meeting. The report is the culmination of 18 months of discussions and analysis of the role of administrative staffing for the Department. Administrative positions are those other than responding positions. Commissioner Alward moved to approve the Report on Administrative Staffing as presented. Commissioner Isenman seconded the motion and the motion passed unanimously.

### 2. Resolution #01-2024: Roster Update

Chief Moravec requested approval of Resolution #01-2024: Roster Update. This resolution documents the Department's roster and is used to validate volunteer membership for volunteer firefighter benefits. Commissioner von Ibsch moved to approve Resolution #01-2024 as presented. Commissioner Alward seconded the motion and the motion passed unanimously.

### 3. Board Chair/Committee Assignments

Commissioner von Ibsch initiated a discussion of Commissioner roles for 2024, including Board Chair and committee assignments. Commissioner Alward accepted appointment as Board Chair and as BIFD representative on the KCFCA Executive Board. Commissioner Isenman accepted the appointment as Commissioner representative on the Local Board for Volunteer Firefighters.

## EXECUTIVE SESSION

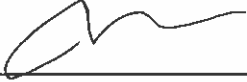
At 4:57 Commissioner von Ibsch called for an Executive Session to last 20 minutes. The Executive Session was called for collective bargaining planning per RCW 42.30.140(4)(b).

At 5:17 PM, the Executive Session was extended by 20 minutes. At 5:37 PM, the Executive Session was extended by an additional 10 minutes.

ADJOURNMENT

The meeting was adjourned at 5:47 PM.

Submitted by:



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Jared Moravec, Board Secretary

Approved

January 25, 2024



*Safeguarding lives, property, and the environment through prevention, education, and emergency re-*

**RESOLUTION #01-2024**  
**Roster Update**

WHEREAS, the Bainbridge Island Fire Department periodically updates its member Roster to account for new members, members who have exited the Department, and changes in member status; and

WHEREAS, updates of the Roster must be timely in order to properly enroll members in appropriate benefit programs.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Bainbridge Island Fire Department, that the attached Roster is recognized as the Department's current **Roster effective January 1, 2024.**

APPROVED this 11<sup>th</sup> day of January, 2024.

  
\_\_\_\_\_  
Scott R. Isenman, Position 1:

In favor / Opposed / Abstained / Absent

  
\_\_\_\_\_  
Bruce Alward, Position 2:

In favor / Opposed / Abstained / Absent

\_\_\_\_\_  
Andrea Chymiy, Position 3:

In favor / Opposed / Abstained / Absent

  
\_\_\_\_\_  
Fritz von Ibsch, Position 4:

In favor / Opposed / Abstained / Absent

\_\_\_\_\_  
Tim Carey, Position 5:

In favor / Opposed / Abstained / Absent

Attest: 

\_\_\_\_\_  
Jared Moravec, Board Secretary

# BAINBRIDGE ISLAND FIRE DEPARTMENT ROSTER - 01/01/2024

FIRE CHIEF:	
1	JARED MORAVEC

DEPUTY CHIEF:	
2	JEREMY MENDOLA

BATTALION CHIEFS:	
3	JOSH FOLEY
4	SEQUOIA JONES
5	CHRIS SCHMIT
7	JASON LIVDAHL

FIREFIGHTER / EMT:	
40	MIKE FINLEY
41	SCOTT HARTLEY
46	GARRETT KIMZEY
49	BEN C MCCARTY
52	SEAN TULLY
54	JOSH PIPPINGER
72	FLETCHER GAYDOS
74	JOSEPH GAFFNEY
80	ALICIA POTSWALD
84	BRIAN WILKINSON
85	CHRIS RUDDICK
95	FINN MANDER P
130	ANNIKA THORNBURG
134	MATTHEW WILLIAMS
135	HEIDI HIETPAS
136	TERRY BURLESON
149	DANIEL SACKETT
150	MITCH SHAPLEY
153	MATTHEW MURPHY P
157	LUCAS MITCHELL P
161	MAX HALE P
164	DANIEL HILMISSON P
165	JAMES MULLANEY P

VOL. RESPONDERS:	
50	JOHN DELANOY
56	RON GUROWITZ E
140	ALEX BARRETT
145	TIM QUINN

ADMINISTRATION:	
401	JANINE COURTEMANCHE
403	TACEY PETERSON
405	ANTHONY FICARRA
406	ED KAUFMAN
408	HILARY HALL
409	JACKIE PURVIANCE
410	MARK PEIL
412	ROBERT WITTENBERG

## LIEUTENANTS:

34	MATT PHILLIPS
38	FOREST HIETPAS
45	TIM QUTSLUND
60	CHRIS JOHNSTON
61	NICHOLAS RANNEY
64	JAMES LEE
68	KYLE MOERKE
83	DARRICK BAKER
90	JUSTIN FOLEY
94	DAG LIJJEQUIST

## RECRUIT VOL. FIREFIGHTERS:

35	DEVIN JAMES
154	LEA WOLF
156	MICHAEL LITTLE
159	BEN W MCCARTY
162	COREY RUNBERG
167	JUSTIN WOLF
169	IAN THOMPSON
174	MALACHI REDMOND
175	ROBIN SCHOFIELD

## COMMISSIONERS:

501	SCOTT ISENMAN
502	BRUCE ALWARD
503	ANDREA CHYMIY
504	FRITZ VON IBSCH
505	TIM CAREY

## APPROVED LEAVE:

36	BENEDICT NGUYEN
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## LIEUTENANT / PARAMEDICS:

73	DAVID BAILEY
88	CAROL MEZEN
FIREFIGHTER / PARAMEDICS:	
47	SPENCER CANNON
59	ALEX CONRAD
65	JEREMIAH BALLOU
69	ALLEN TURNBULL
77	PETER REDINGER

## PER DIEM FF / PARAMEDICS:

43	KORY ABERCROMBIE
67	JEFF MILSTEN
166	MAIA BROWN
171	THERON RAHIER
172	BRYAN SMITH
173	STU PATTERSON
176	PETER PETERSON

## SPECIAL SERVICE VOLS:

202	CHUCK CALLAHAN
233	RENA BEYKE
249	TED ROSENBAUM
259	WALTER BALE
279	ADAM RADFORD

## Chiefs & Admin (10)

Responders: Career (44)

Responders: Volunteers (13)

Special Service Volunteers (5)

E EMS ONLY RESPONDER  
P PROBATIONARY