

BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

Meeting Minutes August 24, 2017

Chair Scott Isenman called the meeting to order at 6:30 PM. Present were Commissioners Bruce Alward, Tim Carey, YongSuk Cho and Fritz von Ibsch; Fire Chief Hank Teran; Assistant Chief Luke Carpenter, Assistant Chief Jared Moravec; Finance Manager Ed Kaufman; and other Department members.

AGENDA ADDITIONS & DELETIONS

Chief Teran added a construction project update in lieu of a deferred Fire Chief's report.

FIRE CHIEF'S REPORT

- Fire station construction update: Construction Project Manager Charlie Demming provided a status report of the station construction project including current photos of the site; a discussion of reconciling the soil excavation volume and associated costs and a request by FORMA to accelerate the framing of the site by authorizing overtime to make up for some schedule delays. This will assist with the "drying in" of the building before the winter rains begin and is estimated to cost \$25,000. The Fire Chief approved the accelerated framing with Board support.

GOOD OF THE ORDER

Chief Teran reminded the Board of the 75th Anniversary photos that will take place on September 28 for Board members. He asked the Chair to coordinate the attire with the other Commissioners for the photos.

Chief Teran suggested several dates for the Strategic Planning workshop. The afternoon of October 14, following the Pancake Breakfast, was the preferred choice of Commissioners. Chief Teran also noted that an updated Fire Chief/Commissioner calendar would be sent out by the end of August.

Commissioner Carey thanked Charlie Demming for a recent tour of the construction site.

Commissioner Isenman provided a summary of the recent KCFCA tour of the naval fire training center at Bangor. He also noted the upcoming WFCA annual conference in Spokane October 26th-28th.

CITIZEN COMMENTS OR DISCUSSION

Lt. Liljequist expressed his support for the push to meet the "drying in" goal for the station construction.

CONSENT AGENDA

(Vouchers totaling \$284,565.79, Meeting Minutes 8/10/2017). Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner Alward seconded the motion and the motion passed unanimously.

EXECUTIVE SESSION

Commissioner Isenman called for an Executive Session at 7:00 PM to last for 10 minutes. The Executive Session was called per RCW 42.30.110(1)(g), to review the performance of a public employee.

The open public meeting resumed at 7:10 PM.

BUSINESS AGENDA

1. Agreement for Consulting Services: Construction Project Manager

Chief Teran asked for authorization to enter into an agreement with Demming & Associates, Inc. for consulting services with the Department's replacement project of Stations 21 & 22. Commissioner Carey moved to authorize Chief Teran to enter into an agreement for consulting services with Demming & Associates, Inc. Commissioner von Ibsch seconded the motion and the motion passed unanimously

EXECUTIVE SESSION

Commissioner Isenman called for an Executive Session at 7:12 PM to last for one hour. The Executive Session was called per RCW 42.30.110(1)(g), for collective bargaining planning and per RCW 42.30.110(1)(g), to review the performance of public employees.

The Executive Session was extended by 30 minutes at 8:12 PM. The Executive Session was extended by an additional 30 minutes at 8:42 PM. The Executive Session was extended by an additional five minutes at 9:12 PM.

ADJOURNMENT

The meeting was adjourned at 9:17 PM.

Submitted by:



Henry A. Teran, Board Secretary
Approved

September 14, 2017