

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

October 2, 2019

Chair Fritz von Ibsch called the meeting to order at 6:30 PM. Present were Commissioners Gina Batali, Tim Carey, YongSuk Cho and Scott Isenman; Fire Chief Hank Teran; Deputy Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; Finance Manager Ed Kaufman; and other Department members.

AGENDA ADDITIONS & DELETIONS

None

FIRE CHIEF'S REPORT

- Fire Station 22 Open House event: Chief Teran provided a recap of the Station 22 open house, held on September 28. Approximately 150 Island residents visited the new station. Commissioners and staff were very pleased with the turnout and the positive responses to Station 22.
- Construction update: Chief Teran noted that MZT has called for a final walkthrough of Station 22. The Build Team will accompany MZT and Mackenzie on the inspection on October 8th. Mackenzie will also evaluate the remaining items due for correction at Station 21 following the tour of Station 22.
- Three Days of Preparedness: Chief Teran briefed the Board on the 5th annual Three Days of Preparedness program, hosted by COBI, September 27-29. Approximately 400 Islanders participated in the activities on Saturday at City Hall.
- IGWG summary: Chief Teran and Commissioner Carey attended the IGWG meeting on September 23. Chief Teran provided a summary of the district reports presented at that meeting.
- WSRB evaluation: DC Moravec briefed the Board on the upcoming WSRB visit on October 15th. BIFD currently has a "5" rating from the WSRB and staff will be engaging with the evaluators to determine what future steps are necessary to raise that rating.
- Audit update: Finance Manager Kaufman briefed the Board on the ongoing 2017-2018 audit. It is anticipated that the onsite visit will conclude by October 4th and a final report will be available in two to three weeks.
- City Council meeting September 24: Chief Teran briefed the Board on fire related issues discussed at the September 24th City Council meeting, including the Utility Advisory Committee (UAC) and a potential fireworks ban. The Council voted to support a fireworks ban, which would be the only such ban in Kitsap County, and to move the item to a second reading at the next Council meeting for final approval.
- Ferry Yard Active Shooter Drill: DC Moravec provided a summary of the active shooter drill, held at the Washington State Ferry maintenance yard in Eagle Harbor on September 21. BIFD was an active participant in the drill along with other local law enforcement agencies and Seattle Fire Department.
- Fire Chief/Volunteer meeting: Chief Teran briefed the Board on his quarterly meeting with the Volunteers, held on September 19. At that meeting, the Chief

reiterated his expectations of the Volunteers in this Department. The Chief summarized those expectations for the Board.

- Pancake Breakfast reminder: Chief Teran reminded the Board of the Pancake Breakfast on October 12th.

Emerging Issues

- State Building Code Council testimony: Chief Teran briefed the Board on his activities with the State Building Code Council, which includes providing testimony to the Council on September 27. A final resolution on new sprinkler requirements for multi-family dwellings is expected in the next several weeks.
- COBI Cell tower(s): Chief Teran has met with representatives from COBI, AT&T and Kitsap 911 to discuss new cell towers to improve reception on the south end of Bainbridge Island. Potential locations are being identified and evaluated for use.
- 2020 CBA Negotiations preparation: Chief Teran informed the Board that staff has begun preparations for the 2020 CBA negotiation. The Chief intends to brief the Board in depth on the CBA in early 2020. A copy of the CBAs will be provided to the Board in December.
- 2020 Work Plan considerations: Chief Teran also informed the Board that staff is preparing the 2020 Work Plan for presentation to the Board in early 2020.
- 2020 BOC Chair and committee assignments: The Chief intends to have the 2020 BOC Chair selection and committee assignments on the BOC agenda for December.
- Social media/text message archiving: Finance Manager Kaufman presented his research on social media and text message archiving to the Board for their consideration. The Board decided to include this topic in a broader discussion of technology security for the Department. Commissioner Carey suggested that this discussion might be useful as part of the 2020 Work Plan.

GOOD OF THE ORDER

Commissioner Isenman noted the challenges of purchasing new fire apparatus and cited South Kitsap Fire & Rescue's experience of buying two identical engines where one of the engines operates as designed while the second was a lemon.

CITIZEN COMMENTS OR DISCUSSION

None

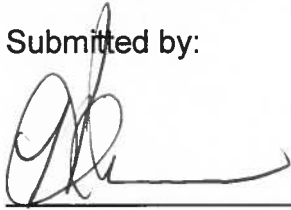
CONSENT AGENDA

(Vouchers totaling \$625,093.84, September Payroll, Meeting Minutes 9/18/2019.)
Commissioner Cho moved to approve the Consent Agenda as presented. Commissioner Isenman seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:44 PM.

Submitted by:

A handwritten signature in black ink, appearing to read 'HT', with a long horizontal flourish extending to the right.

Henry A. Teran, Board Secretary

Approved

October 18, 2019