

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes December 18, 2019

Acting Chair Gina Batali called the meeting to order at 6:30 PM. Present were Commissioners YongSuk Cho, and Tim Carey; Fire Chief Hank Teran; Deputy Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; Finance Manager Ed Kaufman; and other Department members. Commissioners Scott Isenman and Fritz von Ibsch were excused.

AGENDA ADDITIONS & DELETIONS

None

OATH OF OFFICE

Board Secretary, Chief Hank Teran administered the Oath of Office to recently re-elected Commissioners Gina Batali and YongSuk Cho.

FIRE CHIEF'S REPORT

- Fire Station Alerting update: DC Moravec briefed the Board on Kitsap 911's efforts to digitize the 911 alerting system throughout the county. Manufacturer Purvis has been selected as the vendor for the alerting upgrades. The Purvis system will integrate fully with BIFD's system and will include station lobby communication capabilities between members of the public and Kitsap 911 at all three stations.
- Holiday Public Service announcement: Chief Teran noted a public service announcement running on the Department's social media discouraging drinking and driving during the holiday season.
- 2019 Member recognition summary: Chief Teran announced that at the BIVFFA annual holiday dinner EVT Thom Ritter was named Career Member of the Year and Volunteer FF/EMT Adrian Rojas was named Volunteer Member of the Year.
- January 1 BOC meeting cancellation: Chief Teran reminded the Board that the regularly scheduled BOC meeting on January 1, 2020 would be cancelled.
- BOC/CBA contract review (2): Chief Teran discussed plans in 2020 for a Board review of the suppression and non-suppression collective bargaining agreements. The CBAs expire on 12/31/2020. Each Commissioner was given a copy of the CBAs for review.
- BOC Technical Rescue training: As a result of Commissioner absences, the technical rescue training scheduled for this evening was postponed until 2020.

GOOD OF THE ORDER

Commissioner Carey thanked the Volunteer FF Association for a job well done regarding the annual holiday party.

CITIZEN COMMENTS OR DISCUSSION

None

CONSENT AGENDA

(Vouchers totaling \$190,588.91, Meeting Minutes 12/4/2019.) Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner Cho seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

1. Resolution #10-2019: 2019 Year-End Budget Adjustment

Finance Manager Kaufman request approval of Resolution #10-2019: 2019 Year-End Budget Adjustment. The budget adjustment was necessary due unforeseen personnel expenses as a result of long-term staff absences (\$300,000) as well as additional expenses associated with various capital projects (\$350,000). The budget increase is not expected to adversely affect the 2019 Department bottom-line due to higher than anticipated revenue for the year. Commissioner Carey moved to approve Resolution #10-2019 as presented. Commissioner Cho seconded the motion and the motion passed.

2. Station 22 Construction Final Acceptance

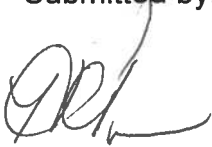
Chief Teran requested final Board acceptance of the Station 22 construction contract with Macro-Z-Technology (MZT). After careful review of punch list items by the Department Build Team, including Commissioners Carey and von Ibsch, the Build Team recommended final acceptance of the \$4,899,371 construction contract with MZT. Commissioner Cho moved to declare final acceptance of the Station 22 construction contract with MZT. Commissioner Batali seconded the motion and the motion passed.

The Board also accented to the payment of the Washington Water Service invoice for \$249,000 for the water supply hook up at Station 22.

ADJOURNMENT

The meeting was adjourned at 7:10 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

January 21, 2020