

# BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

## Meeting Minutes December 5, 2018

Chair Scott Isenman called the meeting to order at 6:30 PM. Present were Commissioners Gina Batali, Tim Carey, and Fritz von Ibsch; Fire Chief Hank Teran; Deputy Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; Finance Manager Ed Kaufman; and other Department members. Commissioner YongSuk Cho was excused.

### AGENDA ADDITIONS & DELETIONS

None

### EXECUTIVE SESSION

At 6:31 PM, the Chair called for an Executive Session to last for 30 minutes. The Session was called per RCW: 42.30.110 (1)(d), to review negotiations on the performance of a public contract.

The Executive Session was extended by 15 minutes at 7:01 PM. The Executive Session was extended by another 15 minutes at 7:16 PM. The Executive Session was extended by another 15 minutes at 7:31 PM. The Executive Session was extended by another 10 minutes at 7:46 PM. Open session resumed at 7:56.

### FIRE CHIEF'S REPORT

- Fire station construction update: Construction Project Manager Charlie Demming provided an update on the station construction project including the following:
  - Station 22 is 70% complete and on schedule for opening in April.
  - Demming reported that installation of weed cloth at Station 22 would cost \$15,000. The Commissioners did not support installation of weed cloth.
  - The Washington Water mock well has been designed and submitted to the Department of Health for review.
- Closest Unit Pilot Program: DC Moravec provided a briefing on closest unit dispatching, a pilot program being tested in Kitsap County. The program uses GPS to dispatch units closest to priority one calls, regardless if that unit is in its response district or not. Staff will report back to the Board on all relevant data, including BLS statistics for the past 12 months, prior to authorizing closest unit dispatching for BIFD units.
- New COBI Emergency Manager: Chief Teran met with Anne LeSage, the new Emergency Manager for the City of Bainbridge Island. The Chief would like to introduce Ms. LeSage to the board at a future BOC meeting.
- KCFCA meeting summary: Chief Teran briefed the Board on the November 27 KCFCA meeting attended by the Chief and Commissioners Isenman and von Ibsch.

- Helpline House Food Drive: The Chief thanked the Department members who participated in the recent food drive for Helpline House. Food was collected and Town & Country Market on November 17.
- BIFD Holiday Truck: Chief Teran noted the upcoming Holiday Truck schedule.
- December 19<sup>th</sup> BOC meeting: The December 19<sup>th</sup> BOC meeting will be cancelled pending any year-end business that needs to be addressed by the Board.
- Kitsap County Legislative Day, January 21, 2019: Commissioners von Ibsch, Carey and Batali indicated interest in attending the Kitsap County Legislative Day with Chief Teran on January 21, 2019.
- State Legislative Day, January 24, 2019: Commissioner Isenman indicated interest in attending the State Legislative Day with Chief Teran on January 24, 2019.

### GOOD OF THE ORDER

Finance Manager Kaufman noted the change in Commissioner compensation that goes into effect on January 1, 2019.

Chief Teran provided information on the homeless encampment just north of High School Road on State Highway 305.

Chief Teran informed the Board that Brian Kelly of the Bainbridge Review interviewed him regarding the upcoming EMS Levy election.

Finance Manager Kaufman ask the Board to forward any names for the Pro & Con EMS Levy committees to him as soon as possible.

Commissioner Carey asked for an update on the status of the Bainbridge Island Ambulance Association. Although no official word has come regarding BIAA, Chief Teran believes that they are no longer operating.

### CITIZEN COMMENTS OR DISCUSSION

None

### CONSENT AGENDA

(Vouchers totaling \$799,194.60, November Payroll, Meeting Minutes 11/7/2018)  
Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

Commissioner von Ibsch was excused from the meeting at 9:10 PM.

### EXECUTIVE SESSION

At 9:10 PM, the Chair called for an Executive Session to last for 15 minutes. The Session was called per RCW: 42.30.140 (4)(b), for collective bargaining planning.

The Executive Session was extended by 10 minutes at 9:25 PM. Open session resumed at 9:35.

**BUSINESS AGENDA**

**1. P&P #204: Substance Abuse**

Chief Teran requested approval of Policy & Procedure #204: Substance Abuse. This policy has been updated to reflect changes in State law since its last update in 2008. Staff worked closely with the Local to create a policy that protects the Department's and member's interests regarding substance abuse. Commissioner Batali moved to approve P&P #204: Substance Abuse as presented. Commissioner Carey seconded the motion and the motion passed unanimously.

**2. Resolution #09-2018: Ratify Collective Bargaining Agreement with IAFF Local 4034 Non-Suppression Members**

Chief Teran requested approval of Resolution #09-2018, ratifying the Non-Suppression Collective Bargaining Agreement. The previous Non-Suppression CBA expired on June 30, 2018. This CBA includes language updates to reflect three new non-suppression positions as well as a change in retirement benefits and other minor administrative updates. The term of the CBA is July 1, 2018 to December 31, 2020. Commissioner Carey moved to approve Resolution #09-2018: Ratify Collective Bargaining Agreement with IAFF Local 4034 Non-Suppression Members as presented. Commissioner Batali seconded the motion and the motion passed unanimously.

**3. New Recruit Acceptance**

Chief Teran requested conditional acceptance of two new recruit volunteers:

Brandon Davidson      Finn Mander

Final acceptance is pending successful completion of background reviews and physicals. Commissioner Carey moved to conditionally accept the two new recruits as presented. Commissioner Batali seconded the motion and the motion passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 9:42 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

January 2, 2019