

BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

Meeting Minutes February 21, 2018

Chair Bruce Alward called the meeting to order at 6:30 PM. Present were Commissioners Tim Carey, Scott Isenman and YongSuk Cho; Fire Chief Hank Teran; Volunteer Program Coordinator Jay Rosenberg; Finance Administrator Hilary Hall; and other Department members. Commissioner Fritz von Ibsch was excused.

AGENDA ADDITIONS & DELETIONS

None

FIRE CHIEF'S REPORT

- Fire station construction update: Construction Project Manager Charlie Demming provided an update on the station construction project including the following highlights:
 - Paving and curbing is taking place on the site.
 - Interior painting nearing completion.
 - Ceilings and casework installation continues.
 - Plumbing rough in is complete.
 - Projected date of Substantial Completion is May 1.
 - February 15 is date for Station 22 bid release.
 - March 22 is date for Station 22 bid opening.
- Audit update: Finance Administrator Hall reported that the Financial and Accountability Audits for 2015 and 2016 were completed by the State Auditor's Office with no findings. Commissioner Carey represented the Board at the Audit Exit Conference. The next audit is scheduled to cover 2017 and 2018 in the fall of 2019.
- Hiring update: Chief Teran updated the Board on the four firefighter position vacancies. Chief's interviews were completed and three positions have been filled with one rehire, and two new FF/EMT's off the eligibility list. To fill the fourth position, Chief Teran will return to the Board with information on a lateral hiring process.
- SKFR/CKFR AFG: Chief Teran informed the Board that SKFR and CKFR are jointly applying for an Assistance to Firefighter Grant to purchase two rehab units. The proposal is to staff the units with volunteers and have them deployable for major incidents throughout the County.
- Airlift Northwest relocation: Chief Teran attended an Airlift Northwest (ALNW) presentation where they announced headquarters relocation from Boeing Field to the Bremerton Airport. Upcoming capabilities were also unveiled. ALNW has predicted no adverse response level changes for BIFD due to the relocation.
- CBRNE update: Chief Teran has been invited to be involved with State level planning to fund research on responding to Chemical, Biological, Radiological,

Nuclear, and Explosive (CBRNE) events. The Commissioners approved Chief Teran's participation.

- April 4 BOC meeting: Chief Teran noted that the April 4th regular Board of Commissioner meeting is anticipated to lack a quorum and he proposed cancelling it. The Commissioners agreed.

GOOD OF THE ORDER

Commissioner Isenman requested to add IAPD training to the Commissioner calendar.

VPC Rosenberg stated that a former Cadet and current High School Cadet are showing interest in applying to become Recruit Volunteer FF/EMT's. The 2018 Career In partnership program with the Bainbridge High School will begin this week with three Cadets enrolled.

Commissioner Alward stated that he has some contacts for the Public Outreach meetings. Chief Teran asked to have the contact information forwarded to Finance Manager Ed Kaufman who will be sending invitations out in March.

CITIZEN COMMENTS OR DISCUSSION

None

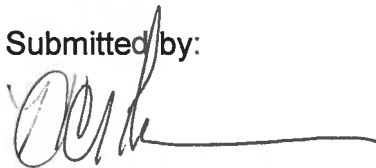
CONSENT AGENDA

(Vouchers totaling \$120,676.08, Meeting Minutes 2/7/2018). Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner Cho seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:15 PM.

Submitted by:



Henry A. Teran, Board Secretary
Approved

March 7, 2018