

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

March 7, 2018

Vice Chair Scott Isenman called the meeting to order at 6:30 PM. Present were Commissioners Tim Carey, YongSuk Cho and Fritz von Ibsch; Fire Chief Hank Teran; Deputy Chief Jared Moravec; Assistant Chief Luke Carpenter; Volunteer Program Coordinator Jay Rosenberg; Finance Administrator Hilary Hall; and other Department members. Commissioner Bruce Alward was excused.

AGENDA ADDITIONS & DELETIONS

None

FIRE CHIEF'S REPORT

- Fire station construction update: Construction Project Manager Charlie Demming provided an update on the station construction project including the following highlights:
 - Paving, curbing and sidewalks are nearing completion.
 - Fire sprinklers and light fixtures are being installed.
 - Projected date of Substantial Completion for Station 21 remains May 1.
 - The turnout and workout rooms will have drop ceilings installed.
 - Station 22 pre-bid meeting took place March 1 and there are seven potential general contractor bidders.
 - Station 22 bid opening is scheduled for March.

Project Manager Demming briefed the Board on ongoing discussions about emergency backup power for Station 21. The current generator does not meet power requirements for the station and BIFD was not given adequate notice of this discrepancy. He reviewed two options under consideration to remedy the situation but either one may delay occupancy up to 2 months. Option one, to integrate a second generator into the station, is not recommended after review. Option two is to replace the existing generator with one with adequate capacity to provide backup power to the entire station. Commissioner Alward has been involved with the discussions and supports replacement of the generator.

After discussion about possible alternate uses for the current generator and the impact of delays to Station 22 construction, Chief Teran asked for preapproval to purchase a new generator adequate for Station 21. The Commissioners gave their approval.

- Critical Area Ordinance (CAO) update: Chief Teran briefed the Board on the recent Ordinance that the City of Bainbridge Island passed. He reviewed that BIFD had not been part of the original CAO drafting and that BIFD staff had recently been able to submit specific language to the City addressing wildfire risks. The City passed the CAO with the BIFD proposed language included.
- Fire Prevention and Safety Grant: AC Carpenter explained to the Board that time constraints did not allow for applying for the recent grant, but that staff continues to look for and apply for grants appropriate for BIFD.

- Firefighter Hiring update: DC gave a brief biography of the three new hires; Chris Lusk FF/Paramedic, Austin Ryan FF/EMT and Ty Nayfield FF/EMT. Their start date is March 19th.
- COBI service contract negotiations: The current contract between BIFD and COBI, which provides fire prevention services and emergency preparation, expires in 2018. Chief Teran informed the Board that he has held the first meeting with the City Manager to renew the contract and it was productive. The Chief will be drafting the renewal contract and bring it to the Board for discussion.
- Deputy Chief Moravec promotion ceremony: Chief Teran announced the badge presentation ceremony for DC Moravec will take place at 4:00 PM, March 16, at Station 23 and invited the Commissioners and members to attend. He distributed invitations to the Board members.
- Commissioner Training (CPR/AED): Chief Teran invited the Commissioners to receive training on CPR and AED use with VPC Jay Rosenberg immediately following the meeting.

GOOD OF THE ORDER

Chief Teran informed the Board that the 2018 Bainbridge Island Almanac features Island government agencies, including BIFD.

Finance Administrator Hall displayed the advertisement placed in the Bainbridge Review seeking participants for the 2018 Strategic Planning Outreach Group. She also reported that the 9 names submitted by Board members have been invited to the March 28th and 29th meetings.

Commissioner Isenman attended the County Fire Commissioners meeting and briefed the Board. A guest speaker from WESTNET educated the group on current trends in drug and human trafficking in Kitsap County.

CITIZEN COMMENTS OR DISCUSSION

None

CONSENT AGENDA

(Vouchers totaling \$1,394,993.46, February Payroll, Meeting Minutes 2/21/2018). Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:15 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

March 21, 2018