

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

May 1, 2019

Chair Fritz von Ibsch called the meeting to order at 6:30 PM. Present were Commissioners Gina Batali, Tim Carey, and Scott Isenman; Fire Chief Hank Teran; Deputy Chief Jared Moravec; Finance Manager Ed Kaufman; and other Department members. Commissioner YongSuk Cho was excused.

AGENDA ADDITIONS & DELETIONS

None

FIRE CHIEF'S REPORT

- Fire station construction update: Construction Project Manager Charlie Demming provided an update on the station construction project including the following:
 - Station 21 one year warranty inspection was conducted on April 25.
 - Remaining items prior to Final Acceptance by the Board include final billing negotiations with FORMA and a final walkthrough by representatives of the Board.
 - Station 22 construction continues and has entered its final month.
 - Parking lot paving is complete.
 - Vehicle exhaust system has been installed.
 - Overhead bay doors will be repainted.
 - Washington Water has been issued a permit to begin work on the mock-well on Old Woods Lane.
 - Substantial complete date is scheduled for May 9th.
 - Target move-in date is May 22nd.
- Winslow fire briefing: DC Moravec briefed the Board on the structure fire at the Winslow Green on April 18.
- Operations personnel updates: DC Moravec provided an update on recent personnel status changes within Operations.
- IGWG meeting summary: Chief Teran provided a summary of the April 22 IGWG meeting that he attended with Commissioner Carey.
- 2019 1st Quarter Report: Finance Manager Kaufman provided a summary of the 2019 1st Quarter Report that incorporated additional information requested by the Board regarding BLS transports.

Emerging Issues (Chief Teran introduced a new informational section of the Fire Chief's report that addresses items the Department is working on and which may be reported on at future BOC meetings.)

- Cellular tower: COBI is evaluating several tower locations to improve cellular coverage on the south end of the Island.
- 305 Highway Project: Chief Teran noted the location of proposed roundabouts on Hwy 305 at Day Road, West Port Madison and Adas Will.
- First Due program: This program assists Operations with pre-planned building specification and information for structures on the Island.

- Air Ambulance: Life Flight is now operating in western Washington with a helipad in Port Angeles.
- Leadership literature: Members of the Department are creating a book club to enhance their leadership and officer development opportunities at BIFD.
- Core Value/Ethos: The Department is developing a set of core values to memorialize the Department's priorities and cultural principles. The core values will provide the corner stones for fulfilling the Department's mission statement.

GOOD OF THE ORDER

Commissioner Isenman noted an upcoming candidate's forum that he will attend on May 6th at the library. Chief Teran reminded Commissioners that May 13-17 is the candidate filing period for the November election.

Commissioner Isenman also provided a summary of the fire extinguisher event on April 27 that included the servicing of fire extinguishers and the collection of expired flares.

Commissioner Isenman briefed the Board on the 4th of July Drone Show that is being organized in lieu of a fireworks display.

Commissioner Isenman began a discussion of public art for the fire stations. The Board agreed to add this topic to a future meeting's agenda at a meeting when all Commissioners are available.

CITIZEN COMMENTS OR DISCUSSION

None

CONSENT AGENDA

(Vouchers totaling \$226,892.50, April Payroll, 2019 Q1 Financials, Meeting Minutes 4/17/2019) Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner Isenman seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

1. Closest Unit Dispatching

DC Moravec provided a recap of closest unit dispatching to the Board. This feature allows the dispatching software to dispatch the closest available and appropriate unit for Priority 1 calls based on GPS coordinates and other factors of a unit's location. This feature will be phased in Countywide over a period of time. Commissioner Carey moved to approve the activation of closest unit dispatching for a 90 day trial period to evaluate the impacts to emergency responses. Staff will report back to the BOC on impacts to the Department's response activity. Commissioner Batali seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 8:21 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

May 15, 2019