

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

May 12, 2016

Chair Tim Carey called the meeting to order at 6:30 PM. Present were Commissioners YongSuk Cho, Scott Isenman and Dan Morrow; Fire Chief Hank Teran; Assistant Chief Luke Carpenter; Assistant Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; Finance Administrator Hilary Hall; other Department members and one member of the public.

AGENDA ADDITIONS & DELETIONS

None

FIRE CHIEF'S REPORT

- 2016/17 Work Plan presentation date: Chief Teran stated that he will be presenting the 2016/17 Work Plan to the Board at the June 9th BOC meeting. Chief asked to have the Commissioners notify him if they will be unable to attend and he will reschedule the presentation. Chief Teran anticipates presenting a review of 2015 accomplishments to the new Commissioner after the upcoming appointment later this month.
- Rotary Auction IAP: Chief Teran briefed the Board that the Rotary Auction will be held July 2nd at Woodward Middle School. An incident action plan (IAP) is being developed by Bainbridge Fire, Bainbridge Police and the Rotary, with Bainbridge Police taking the lead role. Assistant Chief Moravec is working closely with the Police Department to implement the IAP.
- National Fire Academy: Chief Teran announced that Assistant Chief Moravec has been selected to attend the National Fire Academy in Maryland May 16th through 27th. The airfare, hotel and tuition will be paid for by the Academy with Bainbridge Fire paying for meals and incidentals. This is the first year of a four year program for Executive Fire Officer. A/C Moravec will attend Leadership Development and bring back lessons and projects relevant to Bainbridge Fire.
- Kitsap County EMS changes: Chief Teran reported that he had a meeting with Dr. Roger, the new MPD. He stated that the County is looking forward to Dr. Roger's leadership along with the 3 new physician advisors planned to assist him. Chief reported that it appears that Dr. Bennett will be the Physician Advisor covering Bainbridge Fire, Poulsbo Fire, NKFR and BIAA.
- Cadet graduation: The Department held a graduation ceremony May 9th recognizing the 5 cadets from the Career In program. He thanked Commissioners Carey and Morrow for attending the ceremony. Commissioner Carey commented that the program has been well supported in the community and the Bainbridge Fire program in particular had the most participants.

GOOD OF THE ORDER

Chief Teran reported that BIFD will take part in the Cascadia Rising Earthquake Drill scheduled for June 8th. As part of the drill, the fire department may participate in ground support for an aviation exercise on June 11th.

CITIZEN COMMENTS OR DISCUSSION

Fritz von Ibsch introduced himself to the Commission and expressed his wish to be considered for the appointment of Fire Commissioner. Commissioner Carey thanked him for submitting his letter of interest.

CONSENT AGENDA

(Warrants totaling \$480,663.71, April Payroll Affidavit totaling \$486,039.25, and Meeting Minutes 4/28/2016). Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner Morrow seconded the motion and the motion passed unanimously.

EXECUTIVE SESSION

At 7:00 PM, Commissioner Carey called an Executive Session per RCW 42.30.110 (1)(h) to evaluate the qualifications of candidates for appointment to elective office. The Executive Session was to last 15 minutes. At 7:15 the Executive Session was extended an additional 15 minutes.

Regular session was resumed at 7:33.

ADJOURNMENT

The meeting was adjourned at 7:33 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

May 26, 2016