

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

May 16, 2018

Chair Bruce Alward called the meeting to order at 6:30 PM. Present were Commissioners Tim Carey, YongSuk Cho, Scott Isenman and Fritz von Ibsch; Fire Chief Hank Teran; Deputy Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; Finance Manager Ed Kaufman; and other Department members.

AGENDA ADDITIONS & DELETIONS

None

FIRE CHIEF'S REPORT

- Fire station construction update: Construction Project Manager Charlie Demming provided an update on the station construction project including the following highlights:
 - A summary of a review session with Mackenzie held on May 16 that included staff and Commissioners Alward and von Ibsch. The session included Station 21 punch list items and lessons learned from Station 21 that should be applied to Station 22.
 - Generator will arrive at Station 21 on May 29 and is expected to be operational by June 4.
 - Move in date to Station 21 is scheduled for June 8.
 - Station 22 is scheduled to be turned over to the contractor on June 20.
 - Staff is working through a water flow issue with Washington Water in order to allow for Station 22 construction permit issuance.
- Kitsap County Fire Chiefs Association Chair position: Chief Teran has been nominated by the County Chiefs to Chair their association for 2019-2020. The Board supports this position for Chief Teran.
- CBRNE funding update: The Chief reported that \$150,000 was included in the State budget to commission a report for CBRNE.
- Pet resuscitation capabilities: As a follow up to a question asked by Commissioner Carey, DC Moravec reported that BIFD does have pet oxygen masks on its engines.
- MPD resignation: Dr. Roger has announced his resignation as the Kitsap County Medical Program Director.
- Battalion Chief selection: Chief Teran was pleased to announce that Lt. Sequoia Jones will be promoted to Battalion Chief to replace BC Hannon when he retires at the end of June.
- BIFD recognition – Employer Support of the Guard & Reserve: On May 5, DC Moravec and FF/EMT Lee attended a ceremony honoring BIFD and other employers for their support of the Guard & Reserve.
- Washington State Chiefs Conference: Chief Teran informed the Board that he would be attending the State Chiefs Conference the week of May 21-25 and will provide a report at the next BOC meeting.

GOOD OF THE ORDER

Commissioner Isenman noted the upcoming IGWG meeting on May 21. Commissioner Alward and Finance Manager Kaufman will attend.

Commissioner Isenman also noted the beginning of the wildland fire season in eastern Washington and asked if we had sent resources to assist. DC Moravec indicated that we have not sent resources to this point.

VPC Rosenberg informed the Board that staff interviewed 19 potential recruit volunteers on May 16, including two who had been BIFD cadets.

CITIZEN COMMENTS OR DISCUSSION

None

CONSENT AGENDA

(Vouchers totaling \$787,740.04, Meeting Minutes 5/2/2018). Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

1. Commissioner Vacancy

The Commissioners discussed options for filling the impending Board vacancy as a result of Commissioner Alward's announced resignation. The Board decided to advertise the vacancy and interview interested candidates during the July 18 BOC meeting, prior to appointing a new Commissioner.

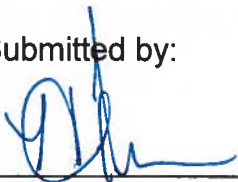
2. Commissioner Insurance Benefits

Finance Manager Kaufman informed the Board that in order for Commissioners to receive group insurance benefits, they will need to pay the cost of the premiums. Commissioners will inform staff of the participation level in the Department's group insurance policies.

ADJOURNMENT

The meeting was adjourned at 7:51 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

June 6, 2018