

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

June 19, 2019

Chair Fritz von Ibsch called the meeting to order at 6:30 PM. Present were Commissioners Gina Batali, Tim Carey, YongSuk Cho, and Scott Isenman; Fire Chief Hank Teran; Volunteer Program Coordinator Jay Rosenberg; Finance Manager Ed Kaufman; and other Department members.

AGENDA ADDITIONS & DELETIONS

None

FIRE CHIEF'S REPORT

- Fire station construction update: Chief Teran provided an update on the station construction project including the following:
 - Station 21: Nine (9) of 11 items on the warranty list are still to be corrected.
 - Station 22: The Chief and the Finance Manager will meet with Mackenzie and MZT on June 25 to discuss corrective action plans for the floors and apparatus bay doors.
- Closest Unit update: DC Moravec is discussing the ramifications of Closest Unit with NKF&R. The program remains in a holding pattern until Station 22 is open and operational.
- Suquamish Grant: Chief Teran briefed the Board on the 2017-2018 Impact Mitigation Grant from the Suquamish Tribe. BIFD will be receiving \$20,000 as grant revenue.
- Tableau estimate: Chief Teran briefed the Board on the Department's decision to use Tableau software to assist with data collection and analysis. The cost of software and training will be approximately \$20,000.
- Out of Office Notification: Chief Teran will be out of office June 20 to June 25.
- July 3rd BOC meeting: Due to scheduling conflicts with staff as a result of the July 4th Holiday, Chief Teran recommended cancelling the BOC meeting on July 3rd. The Board concurred with his recommendation.

Emerging Issues

- Wildfire preparations: Chief Teran updated the Board on wildfire preparations for the summer. The Department has 25 members who maintain red card credentials. The current fire danger rating is *moderate*.
- Fireworks update: Current conditions do not warrant a mandatory ban on fireworks. The Chief continues to work closely with COBI officials and has targeted June 28th for a final decision for the 4th of July Holiday.
- Meeting with NKF&R: Chief Teran announced that the Tri-District shared facilities personnel will now be based at Station 21.
- Cell tower update: Chief Teran attended a June 12 meeting with COBI, BISD and Parks officials regarding cell service needs across the Island. All of the attending taxing districts are in favor of pursuing improved cell service on Bainbridge.

- Fall prevention podcast: Bainbridge Community Broadcasting will be producing a podcast on fall prevention to be released in July. Chief Teran and CRRC Courtemanche will participate in the podcast.
- CRR/Starbucks partnership: Chief Teran briefed the Board on an incentive program for safety in partnership with Starbucks. The intent of the program is for the crews to be able to acknowledge Island residents who are performing community risk reduction activities in their daily lives.
- School District request: BISD Superintendent Peter Bang Knudsen has discussed affordable housing options on the Island with Chief Teran and whether or not BIFD would be interested in a future program to provide affordable housing for its members.

GOOD OF THE ORDER

Chief Teran noted the passing of longtime Island resident Morrie Blossom who served the Department as a volunteer firefighter for 22 years.

Commissioner Isenman noted the upcoming Kitsap County Fire Commissioners Association picnic on July 20th.

Commissioner Isenman also suggested having uniform signature blocks for emails and phone messages.

CITIZEN COMMENTS OR DISCUSSION

None

CONSENT AGENDA

(Vouchers totaling \$100,088.43, Meeting Minutes 6/5/2019) Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner Isenman seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

1. New Recruit Acceptance

Chief Teran requested conditional acceptance of six new Recruit Volunteer Firefighters including:

Kingston Fernandez	Devin James
Jose Schloessman	Darya Siliverstova
Jeff Simpson	Burton Webster

All applicants have met entry guidelines for acceptance with the exception of physical examinations. Commissioner Isenman moved to conditionally accept the six new Recruit Volunteer Firefighters as presented. Commission Cho seconded the motion and the motion passed unanimously.

2. Deferred Compensation Plan Administrator

Chief Teran requested authorization to change the administrator of the Department's 457 (b) Deferred Compensation benefit plan. A change of administrator is allowed by the Collective Bargaining Agreements if mutually agreed upon. A change in deferred

compensation plan would be to reduce fees and increase customer service and financial planning resources for the membership. Commissioner Carey moved to authorize Chief Teran to change the administrator of the Department's 457 (b) Deferred Compensation Plan if mutual agreed upon with Local 4034. Commissioner Batali seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:16 PM.

Submitted by:

A handwritten signature in black ink, appearing to be 'HT', written over a horizontal line.

Henry A. Teran, Board Secretary

Approved

July 17, 2019