

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

July 23, 2015

Chair Dan Morrow called the meeting to order at 6:30 PM. Present were Commissioners YongSuk Cho, Teri Dettmer, Scott Isenman and Eileen McSherry; Fire Chief Hank Teran; Assistant Chief Luke Carpenter; Assistant Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; Finance Administrator Hilary Hall; other Department members and the public.

AGENDA ADDITIONS & DELETIONS

None

FIRE CHIEF'S REPORT

- Volunteer Firefighter graduation: Chief Teran shared with the Board the graduation picture of seven Volunteer Recruit Firefighters on June 12 from the Fire Training Academy in North Bend. Commissioner Morrow and Chief Teran attended the graduation and Chief Teran congratulated the award winning graduates.
- New Medic unit: AC Moravec summarized the status of the new Medic unit. He stated that the duty crews are training on the rig now and they hope to put it in service in a week or two.
- SOG 301 (P&P 317): AC Moravec reviewed the transition from SOG 301 to P&P 317. The new P&P includes a seatbelt provision as well as other rules of the road for emergency vehicles.
- Paramedic Trainees update: Chief Teran informed the Board that Paramedic Trainee Carol Mezen has completed her Medic One training and will be returning to shift duty in August. The Kitsap County Medical Director approval for Carol is anticipated in November. Paramedic Trainee Kory Abercrombie begins the required anatomy class July 29 with the full time Medic One Paramedic program starting in September.
- Budget Calendar: The Board was given the 2016 Budget Calendar. At the August 13 Board meeting, the 2016 guidelines and goals will be discussed and the full draft budget will be presented on October 22.
- Station 23/BC Presentation: Chief Teran informed the Board that the August 27 regular meeting will be the presentation of the Station 23 staffing model as well as the Battalion Chief transition plan. Chief Teran will be inviting each Commissioner as well as Commissioner Elect Tim Carey to individual meetings August 24 through August 26 to discuss details and answer any questions they might have.
- BIAA 1st Quarter review: Chief Teran reviewed the highlights of the 1st quarter report from BIAA. He reported that 82% of BIAA transports were at the request of Bainbridge Fire Department. Of the 82%, 62% of the transports were to Kitsap County hospitals and 38% were to Seattle area hospitals. February 1st BIAA implemented a significant change in staffing levels to 24 hours, 7 days a week.

The majority of the time (98%) BIAA is in compliance with the contractual response time of 15 minutes. Chief Teran will continue to update the Board quarterly as the reports are received.

Commissioner Cho asked about ALS and BLS patient care assessment criteria in regard to Harrison Urgent Care, BIAA and BIFD. AC Moravec responded with a review of two different meetings that he has had with Harrison Urgent Care staff and he feels that the various protocols are understood between the two agencies.

- KCFC picnic reminder: The Board was reminded of the Kitsap County Commissioner's picnic on July 26.
- Facilities Update: AC Carpenter reported the progress that has been made working with MacKenzie toward finalizing a contract for presentation to the Board in the coming month.
- New FF hire update: Chief Teran announced that Volunteer FF/EMT Spencer Cannon is progressing through the hiring process with a planned hire date in early August.
- Fire Danger update: AC Moravec reported that the conditions are extreme throughout the region and the state. Kitsap County and state deployment is ongoing and long term predictions are showing a very dry summer. Chief Teran and AC Carpenter mentioned that they will be working with City of Bainbridge Island in 2016 to improve the education of the City and the public about "Firewise" practices.

GOOD OF THE ORDER

Commissioner Isenman commented on the quick response to the Prichard Park fire that he witnessed.

CITIZEN COMMENTS OR DISCUSSION

Citizen Robert Dashiell addressed the Board about his desire for public information or education regarding forest fire procedures, possible evacuation routes and other public involvement. Chair Dan Morrow and Chief Teran stated that a presentation addressing these topics is scheduled for the City Council in August.

CONSENT AGENDA

(Warrants totaling \$60,294.88, Meeting Minutes 7/9/2015) Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner Dettmer seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:28 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

August 12, 2015