

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

August 1, 2018

Chair Scott Isenman called the meeting to order at 6:30 PM. Present were Commissioners Tim Carey, YongSuk Cho, and Fritz von Ibsch; Fire Chief Hank Teran; Deputy Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; Finance Manager Ed Kaufman; and other Department members.

AGENDA ADDITIONS & DELETIONS

None

OATH OF OFFICE

Board Secretary, Chief Hank Teran administered the Oath of Office to Commissioner Gina Batali, appointed by the Board to Fire Commissioner Position #3, during the July 18, 2018 meeting.

FIRE CHIEF'S REPORT

- Fire station construction update: Construction Project Manager Charlie Demming provided an update on the station construction project including the following:
 - Concrete foundations have been placed for Station 22.
 - Station 22 slab is scheduled to be poured the week of August 13.
 - Underground utility work is nearing completion.
 - Washington Water service hot tap has been scheduled for August 10.
 - Concrete cleaning around Station 21 is nearing completion.
 - 10 Station 21 warranty issues are being addressed.
 - Mackenzie's final Station 21 inspection is pending completion of final punch list items.
- Fire Station 21 Open House reminder: Chief Teran reminded the board of the upcoming public open house for Station 21 on August 4 from 2:00-4:00 PM.
- Promotional Ceremony: Chief Teran briefed the Board on the just completed promotion ceremony for Battalion Chief Sequoia Jones and Lieutenant Mike Finley. The ceremony was held at Station 21 earlier in the day.
- Hiring Updates:
 - Receptionist: Finance Manager Kaufman indicated that the Department had received 19 applications for the Receptionist position and had interviewed five individuals. The position is expected to be filled by the end of the week.
 - Lateral Firefighter: DC Moravec reported that BIFD has received 16 applications for the lateral firefighter hiring. Initial application reviews will be conducted on August 2 with the goal of hiring in early September.
 - Deputy Fire Marshal: DC Moravec also reported that in-person interviews for the DFM will take place on August 3 with the intention of hiring for this position within the next week.
- FirstNet: Chief Teran briefed the Board on the possible move of the Department to FirstNet as its mobile carrier. FirstNet would allow for unthrottled access to cellular pathways in the event of a large scale incident or disaster in the Puget Sound area. The Commissioners supported the Department's move to FirstNet.

GOOD OF THE ORDER

DC Moravec briefed the Board on the current wildfire conditions and deployments in the State. Conditions have become very dry on the west side in the last several weeks. Lt. Jason Livdahl is currently deployed as a Strike Team Leader in Ellensburg.

Chief Teran read a letter of appreciation from a recent medical emergency call that specifically acknowledged the excellent work of FF Forest Hietpas and Volunteer FF Ben McCarty.

VPC Rosenberg thanked the Department for the level of excellence demonstrated during a recent medical emergency involving two joggers. Rosenberg specifically acknowledged PM/FF Carol Mezen and Dr. Ted Rosenbaum for their care and compassion during the event and said that he had "never been more proud of the people in this Department."

Commissioner Isenman noted the upcoming Kitsap County Fire Commissioner's Association meeting to be held at Station 21 on August 28. A tour and discussion of the new station will be the primary agenda item for the meeting.

CITIZEN COMMENTS OR DISCUSSION

None

CONSENT AGENDA

(Vouchers totaling \$456,021.54, July Payroll, 2018 Mid-Year Financials, Meeting Minutes 7/18/2018). Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

1. New Recruit Acceptance

Chief Teran requested conditional approval of eight new volunteer recruits:

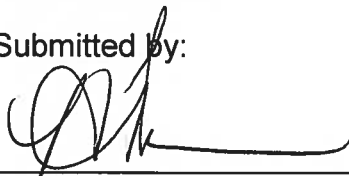
Jessica Avila, Chase Coelho, Matt Lester, Greg Olsen,
Thomas Palmer, Kevin Suedel, Nathan Suedel, Matt Urich

VPC Rosenberg introduced the Board to all eight applicants, via photos and short biographies. Commissioner Batali moved to conditionally approve the eight new volunteer recruits. Commissioner Carey seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:45 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

August 15, 2018