

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes September 18, 2019

Chair Fritz von Ibsch called the meeting to order at 6:30 PM. Present were Commissioners Gina Batali (via phone), Tim Carey, YongSuk Cho and Scott Iseman; Fire Chief Hank Teran; Deputy Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; Finance Manager Ed Kaufman; and other Department members.

AGENDA ADDITIONS & DELETIONS

None

FIRE CHIEF'S REPORT

- Fire Station 22 open house reminder: Chief Teran reminded the Board of the Station 22 Open House on September 28th from 10:00 – 12:00.
- Construction update: MZT plans to be onsite by the end of the week to re-installed the weather stripping on the apparatus bay doors. They will also continue to correct items identified on the punch list in anticipation of a final walk through of Station 22 by the end of the month. Brett Hanson will address the final items on the punch list for Station 21 the same day that he comes for the Station 22 final walk through.
- Apparatus replacement update: DC Moravec briefed the Board on the status of the new Tender, expected to arrive by the end of 2019. He also discussed the purchase of a new Pierce Engine, scheduled for 2020.
- Kitsap 911/Alerting update: DC Moravec provided an update on Kitsap 911's transition to a digital dispatch system. The preferred vendor for Kitsap 911 has assured BIFD that the equipment we currently use is compatible with their system. If any upgrades need to be made, the vendor will install at no cost to the Department.
- IGWG meeting reminder: Chief Teran noted the upcoming IGWG meeting on Monday, September 23rd at 5:30.
- Audit update: Finance Manager Kaufman informed the Board that a representative of the State Auditor's Office arrived onsite on September 18th and is expected to be at Station 21 until October 4th. Commissioner Carey will represent the BOC during the audit.
- 2020 Budget meeting dates: Kaufman also discussed the current budget planning calendar that includes staff presenting a draft 2020 budget to the Board on October 16th with the intention of having the final budget approval and revenue Public Hearing on November 6th.
- Best of Bainbridge: Chief Teran noted the Best of Bainbridge awards including the Best Firefighter "All of Them" with finalists including BC Sequoia Jones, FF/EMT Chris Ruddick and CRRRC Janine Courtemanche. The Christmas Truck was also nominated for Best Public Event.
- Pancake Breakfast reminder: Chief Teran reminded the Board of the annual Pancake Breakfast to be held on October 12th.

Emerging Issues

- Air Ambulance training: Chief Teran noted ongoing training the shifts are having with Life Flight, a new helicopter air ambulance service in the Puget Sound region.
- COBI/fireworks agenda item: Chief Teran will be attending the COBI City Council meeting on September 24th which includes a discussion of fireworks on the agenda.
- Community Connect update: Chief Teran gave an update on the use of Community Connect by Kitsap County Fire Districts. The Commissioners continue to have concerns about privacy issues with the service. They are also concerned with how the Department can communicate with the public that this is a safe and useful tool. BIFD will not be using the Community Connect feature of First Due Size Up at this time.

GOOD OF THE ORDER

Commissioner Cho is unable to attend the KCFCA Executive meeting on September 19th.

Commissioner Isenman noted two upcoming meetings to discuss the report compiled by the Washington State Pre-Hospital Technical Advisory Committee. Meetings will be October 8th in Snohomish and October 14th in Tumwater.

Commissioner Batali inquired about the meals provided first responders on 9/11. Chief Teran reported that the efforts of the Islanders to provide meals was greatly appreciated.

Chief Teran noted a thank you note received from a grateful Island resident for a recent emergency call that BIFD responded to.

Chief Teran also noted the upcoming Chief's and Volunteer Firefighters meeting on September 19th.

CITIZEN COMMENTS OR DISCUSSION

None

CONSENT AGENDA

(Vouchers totaling \$79,749.49, Meeting Minutes 9/4/2019.) Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner Isenman seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

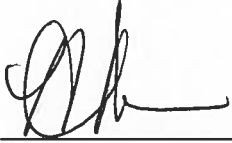
1. Resolution #06-2019: Fund Management

Chief Teran requested approval of Resolution #06-2019: Fund Management. The Resolution would permanently close Fund #90842, which has been unused since 1997, and would rename Funds #90841 and #90843. This action has been requested by the Kitsap County Treasurer's Office, who serves as BIFD's treasurer. Commissioner Isenman moved to approve Resolution #06-2019: Fund Management as presented. Commissioner Cho seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:30 PM.

Submitted by:

A handwritten signature in black ink, appearing to be 'HT', written over a horizontal line.

Henry A. Teran, Board Secretary

Approved

October 4, 2019