

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes September 4, 2019

Chair Fritz von Ibsch called the meeting to order at 6:30 PM. Present were Commissioners Gina Batali, Tim Carey, YongSuk Cho and Scott Isenman; Fire Chief Hank Teran; Deputy Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; Finance Manager Ed Kaufman; and other Department members.

AGENDA ADDITIONS & DELETIONS

None

FIRE CHIEF'S REPORT

- Fire Station 22 move in: Chief Teran reported on the opening of Station 22 on August 12, 2019. Volunteer Assistant Chief Chuck Callahan raised the flag for the station opening. All three stations are now operational and staffed fulltime.
- Fire Station 22 open house: September 28th from 10:00 AM to 12:00 PM was selected as the time for a public open house for Station 22. Staff will post a notice about the open house on social media.
- Closest Unit update: DC Moravec reported that closest unit was activated on September 4th. Staff will report to the Board monthly on the effect of using the closest unit response model.
- Deputy Fire Marshal update: DC Moravec also reported on the hiring process for a new Deputy Fire Marshal. A conditional offer of employment was been extended to Jackie Purviance on September 4th. Ms. Purviance holds all of the necessary certifications and is from the Kitsap County area. She also has extensive employment experience with the Kitsap County Fire Marshal's office. It is expected that Ms. Purviance will begin her employment with BIFD in early October.
- 2019 Rotary Public Safety Recognition: Chief Teran noted that VPC Jay Rosenberg had been selected to receive the 2019 Rotarian Public Safety Community Service Recognition award. Rosenberg has been responsible for the recruitment of nearly 100 volunteer members since 2006. He has also taught CPR and Stop the Bleed classes as well as providing other lifesaving training to the public.
- Chair needed for October 2nd BOC meeting: Commissioner von Ibsch will be available to chair the 10/2/19 BOC meeting but will be unavailable for the 10/16/19 meeting. Commissioner Isenman will chair the 10/16/19 meeting.
- Mid-Year Report: Staff presented the 2019 mid-year report to the BOC. The format for this report included data analysis for operations using Tableau. Staff will refine the presentation graphics for future quarterly reports to make the information easier to digest. The next report presented will be the 2019 Year-End data.

Emerging Issues

- Census Request: Chief Teran reported that FF/EMT James Lee was asked to participate in an advertising campaign encouraging citizens to complete the 2020

census. The target population of the campaign is Asian Americans and Pacific Islanders.

- Kitsap 911 2020 election: Kitsap 911 is considering requesting from voters an increase in its revenue generated from cell phone fees. The additional revenue would be used for infrastructure upgrades and to reduce fees to member Districts.
- September MCI Drill: DC Moravec briefed the Board on an upcoming MCI drill BIFD will be participating in with surrounding law enforcement agencies. The September 21st drill will be at the WSF maintenance yard in Eagle Harbor and on a ferry in the harbor.

GOOD OF THE ORDER

Commissioner Isenman provided an update of his activities on the Washington State Pre-Hospital Technical Advisory Committee.

Chief Teran noted that a group of grateful citizens will be providing breakfast, lunch and dinner to the BIFD and BIPD on September 11th.

CITIZEN COMMENTS OR DISCUSSION

None

CONSENT AGENDA

(Vouchers totaling \$791,294.52, August Payroll, Meeting Minutes 8/7/2019.)
Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner Cho seconded the motion and the motion passed unanimously.

EXECUTIVE SESSION

1. At 7:30 PM, Commissioner von Ibsch called for an Executive Session to last for 15 minutes. The Executive Session was called for collective bargaining planning per RCW 42.30.140(4)(b).

At 7:45 PM the Executive Session was extended for 10 minutes. At 7:55 PM the Executive Session was extended for 10 minutes. At 7:35 PM the Executive Session was extended for an additional five (5) minutes.

Open session resumed at 8:00 PM.

BUSINESS AGENDA

1. MOU 2018-2020 – 08: Education Premiums & Tuition Reimbursement

Chief Teran requested approval of MOU 2018-202 – 08 Education Premiums & Tuition Reimbursement as presented. The MOU would provide a 4% wage premium for Bachelor's degrees and would provide parameters for annual and lifetime tuition reimbursement limits for both the suppression and non-suppression CBAs. Commissioner Carey moved to approve MOU 2018-2020 – 08 as presented. Commissioner Isenman seconded the motion and the motion passed unanimously.

2. New Recruit Acceptance

Chief Teran request conditional approval of the following five (5) new recruit volunteer firefighters:

Jenine Adams, Adam Gargus, Joseph Pereira, Alicia Potswald, Sean Tully

Commissioner Cho moved to conditionally approve the five new recruit volunteer firefighters as presented. Commissioner Carey seconded the motion and the motion passed unanimously.

3. Commemorative Plaque

Commissioners Isenman and Batali continue to work through several ideas for a commemorative plaque to thank Island residents for their support of the Department's capital station project and fire station staffing. The Commissioners will bring several options for the plaque to the Board at a future BOC meeting. No action was taken on this item.

EXECUTIVE SESSION

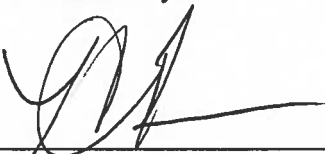
2. At 8:12 PM, Commissioner von Ibsch called for an Executive Session to last for 30 minutes. The Executive Session was called to review the performance of a public employee per RCW 42.30.110(1)(g).

At 8:42 PM the Executive Session was extended for 18 minutes. At 9:00 PM the Executive Session was extended for 10 minutes. At 9:10 PM the Executive Session was extended for five (5) minutes. At 9:15 PM the Executive Session was extended for an additional five (5) minutes.

ADJOURNMENT

The meeting was adjourned at 9:21 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

September 18, 2019