

**BAINBRIDGE ISLAND FIRE DEPARTMENT
BOARD OF COMMISSIONERS**

Special Board Meeting Minutes
September 6, 2016

Chair Tim Carey called the special meeting to order at 4:00 PM. Present were Commissioners Bruce Alward, YongSuk Cho, and Fritz von Ibsch; Fire Chief Hank Teran; Assistant Chief Jared Moravec; Finance Manager Ed Kaufman; Department Counsel Brian Snure and other Department members. Commissioner Scott Isenman was excused.

AGENDA ADDITIONS & DELETIONS

None

BUSINESS AGENDA

1. Mandatory Commissioner Training: Brian Snure, Snure Law Office, PSC Department Attorney, Brian Snure, provided a presentation of required training topics for Fire Commissioners including the following: open public records act (RCW 42.56); open public meetings act (RCW 42.30); and, records retention/management act (RCW 40.14). The training is required within 90 days of taking office for all new Commissioners and every four years for all sitting Commissioners.

EXECUTIVE SESSION

Commissioner Carey called for an executive session at 6:43 PM. The session was to last 10 minutes and was called per RCW 42.30.110(1)(i)(iii), to obtain confidential advice from legal counsel regarding the legal risks of a proposed action.

ADJOURNMENT

The meeting was adjourned at 6:53 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

September 22, 2016