

BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

Meeting Minutes

June 17, 2020

The June 17, 2020 Board of Fire Commissioners meeting was conducted “virtually” due to the restrictions put on public meetings by Governor Inslee. The restrictions were put in place due to the ongoing health concerns presented by the COVID-19 pandemic. Commissioners participated in the meeting remotely and the public was provided the opportunity to call in and listen to the proceedings.

Chair Fritz von Ibsch called the meeting to order at 6:30 PM. Present (remotely) were Commissioners Tim Carey, and Scott Isenman; Fire Chief Hank Teran; Deputy Chief Jared Moravec; and Finance Manager Ed Kaufman. Commissioner YongSuk Cho was excused.

AGENDA ADDITIONS & DELETIONS

None

FIRE CHIEF'S REPORT

- COVID-19 Update: Chief Teran provided an update on COVID-19 including the following:
 - To date, there has been 181 positive cases in Kitsap County, two deaths, and 13 confirmed cases on Bainbridge Island.
 - The Governor's open public meeting act order will expire at midnight on June 17.
 - COBI is considering mandating face masks for the Winslow core area.
 - Bainbridge Prepares is standing down for July and August in anticipation of re-activating in the fall.
 - Kitsap County will apply for Phase 3 by the end of the week.
 - Kitsap County Health Department has agreed to provide dispatch information for potential COVID-19 related addresses.
 - The Department of Labor & Industries has ordered masks to be worn by employees at all times. Stakeholders within the State fire associations are appealing the ruling for living spaces in fire stations.
- Bainbridge protest event: DC Moravec briefed the Board on BIFD's preparation for, and activities during, the recent protest event on June 4. There were no significant incidents during the period of the protest.
- July 3rd/4th preparations: DC Moravec briefed the Board on BIFD's preparation for the 4th of July weekend. The Department will up-staff for both days in anticipation of increased private fireworks activity.
- EVT testing update: DC Moravec also updated the Board on the current testing for the soon to be open emergency vehicle technician position. Virtual interviews were held on June 17 with four applicants being invited to the in-person testing on June 26.
- IT Committee update: Commissioner Carey provided a summary of activities to date by the IT Committee. The committee has developed an outline for the IT

comprehensive plan and will continue to hone that outline over the next several meetings.

- Station 22 Team inspection: The 10-month warranty inspection of Station 22 was conducted on June 12. The inspection included the Department's build team as well as representatives from the station contractor and architect. A formal list of items to be addressed will be created by the architect.
- Paramedic Trainee update: Chief Teran briefed the Board on the status of FF/EMT Spencer Cannon and the paramedic trainee program. Cannon is expected to complete the program by the end of July as planned.

Emerging Issues:

- Kitsap County EMS Grant: Chief Teran noted that Poulsbo Fire Department and South Kitsap Fire & Rescue are jointly applying for a grant designed to address non-emergent calls for service throughout the County.
- KCFCA Special Meeting summary: Chief Teran briefed the Board on a meeting of the KCFCA with the primary topic being a potential joint training center in Bremerton for all County fire districts.
- PSE Infrastructure Committee update: Chief Teran recently participated in the 3rd meeting of the PSE Infrastructure Committee and informed the Board that BIFD's interest in under-grounding of power lines for safety reasons was introduced.

GOOD OF THE ORDER

Commissioner Isenman thanked the Department, especially CRRRC Janine Courtemanche, for its support of the recent fire extinguisher event held on June 13th. The event held at Eagle Harbor Marina was a success.

Commissioner Isenman also provided an update of his activities on the State prehospitalization advisory committee.

Commissioner von Ibsch thanked Chief Teran for his efforts with the PSE Infrastructure Committee.

CONSENT AGENDA

(Vouchers totaling \$89,231.50, Meeting Minutes 6/4/2020.) Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner Isenman seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

1. Board Vacancy

The Commissioners discussed action to be taken to fill Fire Commissioner Position #3 that was vacated by Commissioner Batali on June 3rd. Discussion and action was deferred until the July 1st meeting so that all four remaining Commissioners could be present.

2. Community Solar Program

Chief Teran informed the Board that BIFD's Station 21 has been approved to move forward in PSE's Community Solar Program. The Chief believes that given the ongoing concerns with COVID-19 in the community, moving forward at this time with this program

would not be productive for staff. He suggested contacting PSE to defer any further action on this program for one year. The Board agreed with the Chief's suggested course of action.

3. Resolution #03-2020: Surplus Tender

Chief Teran requested approval of Resolution #03-202: Surplus Tender. The resolution would declare surplus a 1994 Simon-Duplex Tender. This apparatus is currently being replaced by a new tender, purchased in 2019. Commissioner Isenman moved to approve Resolution #03-2020: Surplus Tender as presented. Commissioner Carey seconded the motion and the motion passed unanimously.

EXECUTIVE SESSION

At 7:40 PM, Commissioner von Ibsch called for an Executive Session to last for 10 minutes. The Executive Session was called for collective bargaining planning per RCW 42.30.140(4)(b).

ADJOURNMENT

The meeting was adjourned at 7:52 PM.

Submitted by:

A handwritten signature in blue ink, appearing to be 'H. Teran', written over a horizontal line.

Henry A. Teran, Board Secretary

Approved

July 1, 2020