

BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

Meeting Minutes

July 1, 2020

The July 1, 2020 Board of Fire Commissioners meeting was conducted “virtually” due to the restrictions put on public meetings by Governor Inslee. The restrictions were put in place due to the ongoing health concerns presented by the COVID-19 pandemic. Commissioners participated in the meeting remotely and the public was provided the opportunity to call in and listen to the proceedings.

Chair Fritz von Ibsch called the meeting to order at 6:30 PM. Present (remotely) were Commissioners Tim Carey, YongSuk Cho, and Scott Isenman; Fire Chief Hank Teran; Deputy Chief Jared Moravec; and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

Commissioner von Ibsch added an Executive Session per RCW 42.30.110(1)(h) to evaluate the qualifications of a candidate for appointment to public office. The Executive Session was to be held prior to the Business Agenda.

FIRE CHIEF'S REPORT

- COVID-19 Update: Chief Teran provided an update on COVID-19 including the following:
 - To date, there has been 242 positive cases in Kitsap County, two deaths, and 13 confirmed cases on Bainbridge Island.
 - Kitsap County remains in Phase 2.
 - The Governor's open public meeting act order will expire at midnight on July 7th.
 - COBI is preparing for a transition to Phase 3.
 - To date, BIFD COVID-19 related expenses are approximately \$100,000. The Department has received \$24,000 in expense reimbursement so far.
 - Operations has procedures in place if and when a transition to Phase 3 begins. In the meantime, Volunteer Firefighters who are qualified for both fire and EMS are returning to active duty status.
- 2020 Pancake Breakfast: Chief Teran announced that the decision to cancel the 2020 Pancake Breakfast has been made due to current health concerns with the COVID-19 pandemic.
- July 15 BOC meeting: The July 15th BOC meeting will include a presentation of the 2019 statistics as well as mid-year 2020 numbers.
- SAB meeting: Chief Teran provided a summary of the June 23rd SAB meeting including the creation of a planning group to address long range planning for Kitsap 911 in anticipation of future funding requests.
- Portable radio update: Chief Teran noted the Department's recent order for new, portable radios. The radios had been included in the 2020 capital budget.
- KCFCA meeting summary: Kitsap County Assessor Phil Cook provided 2021 tax assessed value information to the KCFCA on June 22nd. Projections for BIFD indicate a 2-3% increase in property tax revenue in 2021.

- Surplus Tender update: Chief Teran announced that a buyer for the surplus 1994 Simon Duplex Tender had been identified. East Jefferson Fire-Rescue will purchase the Tender for \$20,000.

Emerging Issues:

- Community Solar Project update: Chief Teran talked to the Puget Sound Energy representative in charge of the Community Solar Project and informed them that BIFD would like to defer further discussion of its participation in the project for one year. PSE concurred with this decision and will follow up in 2021.
- Cell service update: ATT/FirstNet has identified two sites on the south end of Bainbridge Island for additional equipment installation. In addition, the new installation in Manchester is now operational.
- Kitsap County Training Consortium: The Kitsap County Fire Chiefs and Operation Chiefs will meet on July 16th to discuss the options for a joint training consortium.

GOOD OF THE ORDER

None

CONSENT AGENDA

(Vouchers totaling \$138,269.71, June Payroll, Meeting Minutes 6/17/2020.)
Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner Cho seconded the motion and the motion passed unanimously.

EXECUTIVE SESSION

At 7:18 PM, Commissioner von Ibsch called for an Executive Session to last for 15 minutes. The Executive Session was called per RCW 42.30.110(1)(h) to evaluate the qualifications of a candidate for appointment to public office.

At 7:33 PM the Executive Session was extended by 15 minutes. At 7:48 PM the Executive Session was extended by an additional 20 minutes. The open public meeting resumed at 8:10 PM.

BUSINESS AGENDA

1. Board Vacancy

The Commissioners discussed action to be taken to fill Fire Commissioner Position #3 that was vacated by Commissioner Batali on June 3rd. Commissioner Cho moved to post the Board vacancy on the Department's various social media platforms until July 10 to solicit interest in the position. Commissioner Carey seconded the motion and the motion passed.

ADJOURNMENT

The meeting was adjourned at 8:14 PM.

Submitted by:

A handwritten signature in blue ink, appearing to read 'H. Teran', with a horizontal line extending to the right.

Henry A. Teran, Board Secretary

Approved

July 15, 2020