

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

October 7, 2020

The October 7, 2020 Board of Fire Commissioners meeting was conducted “virtually” due to the restrictions put on public meetings by Governor Inslee. The restrictions were put in place due to the ongoing health concerns presented by the COVID-19 pandemic. Commissioners participated in the meeting remotely and the public was provided the opportunity to listen to the proceedings.

Chair Fritz von Ibsch called the meeting to order at 6:30 PM. Present (remotely) were Commissioners Tim Carey, Scott Isenman, and Jack Metz; Fire Chief Hank Teran; Deputy Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; and Finance Manager Ed Kaufman. Commissioner YongSuk Cho was excused.

AGENDA ADDITIONS & DELETIONS

None

FIRE CHIEF'S REPORT

- COVID-19 Update: Chief Teran provided an update on COVID-19 including the following:
 - To date, there have been 90,000 positive cases and 2,100 deaths in the State of Washington, 1,315 positive cases and 13 deaths in Kitsap County, and 54 confirmed cases on Bainbridge Island.
 - BIFD has applied for \$144,000 of COVID-19 expense reimbursement from FEMA.
 - BIFD will begin providing COVID-19 response data countywide on October 1, 2020.
 - COBI intends to provide a COVID-19 testing site at City Hall beginning in November.
- Volunteer recruitment update: VPC Rosenberg briefed the Board on recent volunteer firefighter recruitment activities including recruit interviews on October 5. Ten applicants will be moving forward in the recruitment process.
- “Career In” update: VPC Rosenberg also reported that the Career In program through Bainbridge High School has been reconfigured due to COVID-19 restrictions. Students will now conduct virtual interviews with various members of BIFD staff to discuss fire service career opportunities.
- Closest Unite update: DC Moravec briefed the Board on closet unit response. BIFD has not responded to any priority 1 calls as a result of closest unit. NKF&R has responded to one priority 1 call. Staff will report on closest unit when there are any notable events.
- Day of Preparedness summary: Chief Teran provided a recap of COBI’s Day of Preparedness on September 26. 193 Islanders participated in the virtual event including the Fire Chief, Deputy Chief, CRRO Courtemanche and Commissioners Isenman and Metz. Chief Teran also noted the upcoming “Great Shake Out” to be conducted at 10:15 AM on October 15 via Nixle.

- Succession Plan update: Chief Teran expects the Succession Plan to be completed and presented to the BOC by the end of 2020. The Board will have a discussion of the Department's core values and how they relate to the Fire Chief's position at the October 21 BOC meeting.
- CBA update: Chief Teran reported that the CBA negotiations are progressing on schedule and he expects to have two CBAs agreed to by the end of 2020.
- KCFCA update: Commissioners Isenman and Metz provided a summary of the September 22 KCFCA meeting that included a presentation by the County Coroner.

Emerging Issues:

- Marine deployment: Chief Teran reported on ongoing discussions with Chief Clark about using the BIPD's boat as a shared resource for response and training. The discussions have been very positive to date and are moving forward.
- PSE update: Chief Teran noted the recent discussions with PSE regarding the undergrounding of power lines on the island.

CITIZEN COMMENTS OR DISCUSSION

None

GOOD OF THE ORDER

Commissioner Isenman noted the recent passing of retired Volunteer Assistant Chief Silven Moench. AC Moench was a member of BIFD for 43 years, beginning in 1949.

Commissioner Isenman also noted an article in the Fire Marshal Office's newsletter regarding solar and battery powered systems.

Chief Teran reported that the October IGWG meeting had been cancelled. The next meeting, yet to be scheduled, will be in 2021.

CONSENT AGENDA

(Vouchers totaling \$770,253.13, September Payroll, Meeting Minutes 9/16/2020.)
Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner Carey seconded the motion and the motion passed.

BUSINESS AGENDA

1. Information Technology Plan Presentation

Commissioner Carey led a presentation of the Information Technology Plan. The Plan was identified as a goal in the Department's Strategic Plan and an item on the 2020 Work Plan for staff. It summarizes the importance of IT within BIFD and presents seven goals to be evaluated and worked toward over the next several years. The Plan is the work product of the IT Committee, comprised of staff and Commissioners Carey and von Ibsch. Commissioner Isenman moved to approve the Information Technology Plan as presented. Commissioner Metz seconded the motion and the motion passed.

ADJOURNMENT

The meeting was adjourned at 7:42 PM.

Submitted by:

A handwritten signature in blue ink, appearing to read "H. Teran", written over a horizontal line.

Henry A. Teran, Board Secretary

Approved

October 21, 2020