

# BAINBRIDGE ISLAND FIRE DEPARTMENT

## BOARD OF COMMISSIONERS

### Meeting Minutes October 26, 2017

Acting Chair Tim Carey called the meeting to order at 6:30 PM. Present were Commissioners Bruce Alward, and Fritz von Ibsch; Fire Chief Hank Teran; Assistant Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; Finance Manager Ed Kaufman; and other Department members. Commissioners YongSuk Cho and Scott Iesenman were excused.

#### AGENDA ADDITIONS & DELETIONS

Chief Teran indicated that one item will be added to the Fire Chief's Report, a request for use of a tender by North Kitsap Fire & Rescue (NKF&R).

#### FIRE CHIEF'S REPORT

- Fire station construction update: Construction Project Manager Charlie Demming provided an update on the station construction project including the following highlights:
  - Temporary roof has been installed on the second floor.
  - Apparatus Bay sheathing is almost complete.
  - Change order for the import/export of soil was signed for \$103,802.
  - Station 22 design kick off meeting was held on October 18.
- Pancake Breakfast summary: Chief Teran reported on the Pancake Breakfast, held on October 14 at Sakai Intermediate School. Approximately 1,200 breakfasts were served along with 700 fire truck rides. The event served as an opportunity to acknowledge and celebrate the Department's 75<sup>th</sup> Anniversary.
- Fire Prevention Institute summary: Chief Teran briefed the Board on the Fire Prevention Institute that he attended with AC Carpenter.
- Deployment update: AC Moravec provided an update on the Department's deployment of three crew members and an engine to California to assist in the Santa Rosa fires. The crew, including Lieutenant Ranney, Paramedic Abercrombie and Firefighter Phillips, was on the line for six days before safely returning to Bainbridge on October 20.
- GEMT update: Finance Manager Kaufman provided an update to the GEMT program that is rolling out in Washington. GEMT is a cost recovery program through the federal government to recoup costs associated with Medicaid transports. This program may provide additional revenue to the Department in future years but is limited by the number of Medicaid transports provided.
- BIFD Financials formatting: Kaufman also briefed the Board on recent changes to the format and presentation of the Department's Balance Sheet. The format was adjusted to more accurately reflect the financial position of the Department as a cash basis accounting entity.

- NKF&R Tender request: Chief Teran relayed a request from Chief Smith of NKF&R for the temporary use of one of our Tender's while Tender 84 was out of service. The Department has entered into a similar arrangement with NKF&R in the past as having Tender 84 in service is important for mutual aid requests from BIFD. This is a temporary loaning of apparatus until NKF&R determines a permanent solution or until all three fire stations on Bainbridge are operational. The Board concurred with the Chief on supporting the request.

#### GOOD OF THE ORDER

Commissioner Carey summarized the KCFCA meeting on October 24 that was hosted by BIFD at the Aquatics Center. The guest speaker was Sargent Trevor Zeimba of BIPD who gave a presentation on the unified command structure that was used during the active shooter event in Eagle Harbor this past summer.

Finance Manager Kaufman relayed a message from Commissioner Cho about Kitsap 911's increased sales tax revenue and how that might be reflected in future service fees.

Kaufman also reminded the Board of the Public Hearing on 2018 property tax revenue that will be held during the November 16 Special Board meeting.

#### CITIZEN COMMENTS OR DISCUSSION

New Bainbridge Island resident Jack Metz introduced himself and offered his services to the Department after retiring from a 35-year EMS career.

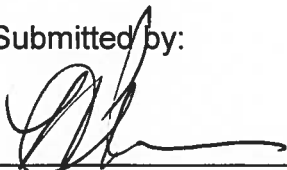
#### CONSENT AGENDA

(Vouchers totaling \$514,869.47, Q3 2017 Financials, Meeting Minutes 10/12/2017 & 10/14/2017). Commissioner von Ibsch moved to approve the Consent Agenda as presented. Commissioner Alward seconded the motion and the motion passed unanimously.

#### ADJOURNMENT

The meeting was adjourned at 7:13 PM.

Submitted by:



Henry A. Teran, Board Secretary  
Approved

November 16, 2017